

AREA 1 FORUM

Monday, 6 June 2005

6.30 p.m.

Community Centre,
Kirk Merrington

AGENDA and REPORTS

AGENDA

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
To notify the Chairman of any items that appear in the agenda in which you may have an interest.
- 3. MINUTES**
To confirm as a correct record the Minutes of the meeting held on 4th April 2005. (Pages 1 - 4)
- 4. POLICE REPORT**
A representative of Spennymoor Police will attend the meeting to give a report on crime statistics and initiatives in the area.
- 5. SEDGEFIELD PRIMARY CARE TRUST**
A representative of Sedgefield Primary Care Trust will attend the meeting to give an update on local health matters and performance figures. (Pages 5 - 10)
- 6. LOCAL STRATEGIC PARTNERSHIP - APPOINTMENT OF BOARD MEMBER AND ALTERNATE**
To consider the attached letter and appoint a representative to the LSP Partnership Board and an 'Alternate'. (Pages 11 - 12)
- 7. SPENNYMOOR ROAD SAFETY LOCAL WORKING PARTY**
Minutes of the meeting held on 12th May 2005. (Pages 13 - 16)
- 8. QUESTIONS**
The Chairman will take questions from the floor.
- 9. DATE OF NEXT MEETING**
Monday 5th September 2005 at 6.30 p.m. at Tudhoe Community Centre
- 10. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**
To consider any other business which, with the consent of the Chairman, may be submitted. Representatives are respectfully requested to give the Chief Executive Officer notice of items to be raised under this heading no later than 12 noon on the Friday preceding the meeting in order that consultation may take place with the Chairman who will determine whether the item will be accepted.

N. Vaulks
Chief Executive Officer

Council Offices
SPENNYMOOR
16th May 2005

ACCESS TO INFORMATION

Any person wishing to exercise the right of inspection in relation to this Agenda and associated papers should contact
Gillian Garrigan Spennymoor 816166 Ext 4240

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Item 3

SEDGEFIELD BOROUGH COUNCIL AREA 1 FORUM

Community Centre,
Middlestone Moor

Monday,
4 April 2005

Time: 6.30 p.m.

Present: Councillor J.M. Khan (Chairman) – Sedgefield Borough Council and

- Councillor Mrs. A.M. Armstrong – Sedgefield Borough Council
- Councillor A. Gray – Sedgefield Borough Council
- Councillor B.M. Ord – Sedgefield Borough Council
- Councillor G.W. Scott – Sedgefield Borough Council
- Councillor A. Smith – Sedgefield Borough Council
- Councillor Mrs. C. Sproat – Sedgefield Borough Council
- Councillor K. Thompson – Sedgefield Borough Council
- G. Fortune - C.A.V.O.S.
- Inspector S.Winship - Durham Constabulary
- Councillor E. Foster - Durham County Council
- Councillor N.C. Foster - Durham County Council
- E. Croft - Neighbourhood Watch
- M. Fordham - Sedgefield PCT
- G. Willis - Sedgefield PCT
- Councillor S. Armstrong - Spennymoor Town Council
- Councillor E. Maddison - Spennymoor Town Council
- S. Brown - Middlestone Moor Community Centre
- M. Farrow - Local Resident
- D. Gordon - Local Resident

In

Attendance: Mrs. G. Garrigan

Apologies: Councillor Mrs. B. Graham - Sedgefield Borough Council
Councillor M.T.B. Jones – Sedgefield Borough Council
Councillor W. Waters – Sedgefield Borough Council

AF(1)42/04 MINUTES

The Minutes of the meeting held on 14th February 2005 were confirmed as a correct record and signed by the Chairman.

AF(1)43/04 SEDGEFIELD PRIMARY CARE TRUST

Mrs. G. Wills and Mrs. M. Fordham, Sedgefield PCT, attended the meeting to give an update on local health matters and performance figures.

Specific reference was made to the report “Achieving Patient Access Targets and Baseline Performance Requirements” which had been considered by the Trust Board at its meeting on 10th March 2005.

It was pointed out that the target with regard to Access to a GP within 2 working days and a Healthcare professional within one day had continued to be met.

Reference was made to a Listening Event recently held at Sedgefield Community College, which had been attended by 80 young people. It was noted that the young people were happy that health services were provided at the college and had requested that consideration be given to extending the range of services available. An Action Plan was to be developed by the PCT.

It was pointed out that a further Listening Event was to be held later in the year at 3M, Newton Aycliffe.

The Forum was given details of the development of a specialist unit at Bishop Auckland General Hospital for people suffering from strokes in the South Durham area and the trial of a new drug for the treatment of strokes.

With regard to the North East Ambulance Service, the target of response to 75% of calls to life threatening emergencies within 8 minutes had not been achieved. The actual performance was 51.9%. Officers from the PCT had regular meetings with representatives of the ambulance service to try and improve performance.

Concern was expressed regard the difficulty and cost of trying to contact the Appointments Section of Bishop Auckland Hospital by telephone. Officers of the PCT agreed to look into the matter.

Members of the Forum requested more details regarding the timescale for the development of the new Health Centre for Spennymoor under the LIFT Programme. It was agreed that further information would be provided at the next meeting.

With regard to the number of patients through A & E Department within 4 hours, it was noted that the target of 98% had not been met on a number of occasions particularly in relation to the University Hospital of Durham. It was, however, pointed out that many hospitals throughout the country were also struggling to meet that target.

In response to the request for information in respect of MRSA, it was reported that there had been 24 reports of MRSA at Bishop Auckland, Darlington, University of Durham and Shotley Bridge Hospitals for the period April 2004 to September 2004 and 22 for the period October 2003 to March 2004.

It was noted that Sedgefield PCT had recently appointed Kath Vasey as Director of Children's Services.

Specific reference was made to the establishment of Integrated Teams for Vulnerable Adults within the Borough. It was reported that the pilot scheme at Tremenduna Grange, Trimdon was in the process of being rolled out to the rest of the Borough.

AF(1)44/04 POLICE REPORT

Inspector S. Winship was present at the meeting to give details of crime figures for the area.

It was reported that total crime had decreased by 10% compared with the previous year and detection rates were in excess of 30%.

<u>Type of Crime:</u>	<u>February, 2004</u>	<u>February, 2005</u>
Total crime	104	92
Dwellinghouse burglary	4	4
Burglary (Other)	6	8
Vehicle crime	6	9
Criminal damage	45	32
Violent crime	22	16
Theft	23	26

With regard to public disorder, it was noted that the number of incidents in Sedgfield Borough for 2004/05 was 8837, compared to 9474 for 2003/04. Sedgfield Borough was the only district in the County where the number of incidents had decreased.

Concern was expressed regarding the difficulties encountered by residents in St. Paul's Gardens in contacting the Police call centre regarding incidents of anti social behaviour and the slow response of the police to incidents. It was reported that it was impossible given police resources to respond to all anti-social behaviour incidents within 20 minutes and a judgement had to be made on the type of response required.

Members' attention was drawn to a leaflet that had been produced entitled, "Communications and Call Handling in Durham County" which gave details of the two new control rooms established and the non-emergency number. Copies of the leaflet were available at the meeting.

Reference was also made to the new Command and Control system which was scheduled to go live in June 2005 which would locate the nearest police officer to provide a response to an incident and would be able to provide that officer with any relevant background information.

The Forum was also given details of the recruitment drive to appoint more Special Constables.

AF(1)45/04 CAVOS

Gillian Fortune, Chief Officer C.A.V.O.S. (Community and Voluntary Organisation Sedgfield) was present at the meeting to inform Members of the role of C.A.V.O.S. within the community.

It was explained that C.A.V.O.S. had been established in 2000 as a representative body for organised voluntary community groups.

It was pointed out that C.A.V.O.S. was free to join and would represent any organised voluntary community group.

Gillian Fortune explained that she had taken up post as Chief Officer in August and was responsible for a team including a Support Officer, Development Officer, Volunteer Bureau Co-ordinator and a Training Officer. She reported that she hoped to move C.A.V.O.S. in a more strategic direction and was looking at ways of increasing its funding and staffing and improving its sustainability. It was hoped that once an organisational health check had been completed, a training programme could be introduced to improve service provision.

It was explained that C.A.V.O.S. provided support to new and existing groups such as information on funding and other areas that would be of interest to groups. It also supported partnership working which allowed groups to benefit from working together and to form new relationships. It promoted and marketed volunteer working and the benefits of joining a community group.

Members were given details of the differences between C.A.V.O.S. and the Community Empowerment Network. It was explained that the Community Empowerment Network represented residents in the community on a more individual basis, working with the Local Strategic Partnership whereas C.A.V.O.S. represented organised voluntary community groups not individual residents.

Reference was made to a C.A.V.O.S. community event that had been recently held at Greenfield School Community Art College.

It was noted that C.A.V.O.S. was currently based on Newton Aycliffe Industrial Estate, however, it was looking to relocate into the Spennymoor Learning Shop on Festival Walk.

AF(1)46/04 CRIME AND DISORDER AUDIT

The result of the Crime and Disorder Audit held at the Forum meeting on the 25th October 2004 were noted.

AF(1)47/04 SPENNYMOOR ROAD SAFETY WORKING PARTY

Consideration was given to the Minutes of Spennymoor Road Safety Local Working Party held on 10th March 2005. (For copy see file of Minutes).

It was reported that a letter had been sent on behalf of Spennymoor Road Safety Working Party to the Chief Executive Officer, Sedgefield Borough Council regarding the possibility of incorporating the work of the Working Party into Area 1 Forum.

AF(1)48/04 DATE OF NEXT MEETING

It was noted that the date of the next meeting of Area 1 Forum would be agreed by Sedgefield Borough Council at its Annual Meeting on 20th May 2005.

ACCESS TO INFORMATION

Any person wishing to exercise the right of inspection, etc., in relation to these Minutes and associated papers should contact Mrs G. Garrigan Tel 01388 816166 ext 4240

Item 5

Board Meeting 12th May 2005

Title of Report: Achieving Patient Access Targets and Baseline Performance Requirements.

1 Purpose of Report

Is to advise on the baseline performance of commissioner-based Access Targets.

2 Standards for Better Health

This report supports the following domains:

<input type="checkbox"/>	<i>Safety</i>	<input checked="" type="checkbox"/>	<i>Clinical & Cost Effectiveness</i>
<input type="checkbox"/>	<i>Governance</i>	<input checked="" type="checkbox"/>	<i>Patient Focus</i>
<input checked="" type="checkbox"/>	<i>Accessible & Responsive Care</i>	<input type="checkbox"/>	<i>Care Environment & Amenities</i>
<input type="checkbox"/>	<i>Public Health</i>		

3 Background Detail

3.1 Access Incentive Scheme

Access Fund Capital was established by the Department of Health in 2003/04 for a three year period with the aim of rewarding NHS organisations for making progress towards improving access across all primary, acute and mental health services including waiting in A&E and inpatient and outpatient waiting times and lists.

Payments are as follows:-

Time Period	Amount per NHS Trust and PCT	Conditions
Quarter ending 30 June 2004	£77 600 capital - achieved	Delivery of all targets specified below during the quarter
Quarter ending 30 Sept 2004	£38 800 capital	
Quarter ending 31 Dec 2004	£38 800 capital	
Quarter ending 31 March 2005	£38 800 capital	

The fund is to be managed at Strategic Health Authority level, who were responsible for designing the targets and monitoring progress.

All the targets listed below have to be delivered by the PCT during the quarter to be eligible for payment. Part payment for achievement of some but not all the targets is not possible.

Quarter 4 Progress

Target	Operational Standard	Success Criteria	Progress to Date for Q4
Primary Care Access	Achieve 100% by March 2005	Incremental targets throughout the year	No breaches up to April

Waiting List Breaches	No patients waiting against 17 week outpatient, 9 month inpatient, 6 month revascularisation standards at month ends	No month end breaches throughout the quarter	One 9 month breach end of Nov
Cancer: 2 Week Wait breaches	No patient will wait more than 2 weeks from an urgent GP referral for suspected cancer to date first seen as an outpatient	No breaches in quarter	No breaches up to end of February
No. receiving assertive outreach services	Deliver assertive outreach to the adult patients with severe mental illness who regularly disengage from services	Achievement of LDP target* in each quarter	Achieved

The new Access Incentive Scheme comes into existence from 01-04-05. The Parameters to be measured appear in Appendix 1

3.2 Summary of Current Position

Please note that where appropriate, this month's performance is measured against the latest Local Delivery Plan trajectories submitted to the Strategic Health Authority. It is important to note that targets for inpatients and outpatients have changed from 2003/4. For inpatients, the maximum wait is now 9 months and for outpatients, the maximum wait is 17 weeks. The tables below have been amended to demonstrate this.

March/April

Description of Target	Achieved	Trajectory
Ensure 100% of patients who wish to do so can see a primary health care professional within 1 working day and a GP within 2 working days by December 2004.		
Access to GP:	100%	100%
Access to Primary Care Professional:	100%	100%

A&E: - % patients through A&E within 4 hours (CD&D only) Reduce to four hours the maximum wait in A&E from arrival to admission, transfer or discharge, by March 2004 for those Trusts who have completed the Emergency Services Collaborative and by the end of 2004 for all others.		
03 rd April 05	98.6%	98%
10 th April 2005	98.3%	98%
17 th April 2005	98.6%	98%
24 th April 2005	98.4%	98%

March

Description of Target	Achieved	Trajectory
Inpatients: Achieve a maximum wait of 9 months for all inpatient waiters and reduce the number of 6-month in-patient waiters by 40% by March 2004, as progress towards achieving a maximum 6 month wait for inpatients by December 2005 and a 3 month maximum wait by 2008.		
No. of 9 month breaches	0	0
6 to <9 months	77	43
0 to < 6 months	1071	1317
Outpatients: Achieve a maximum wait of 4 months (17 weeks) for an outpatient appointment and reduce the number of over 13-week outpatient waiters by March 2004, as progress towards achieving a maximum wait of 3 months for an outpatient appointment by December 2005.		
No. of 17 week breaches	0	0
13 to <17 Weeks	54	98
North East Ambulance Service: Ambulance services must achieve an 8 minute response to 75% of calls to life threatening emergencies.		
% Cat A Incidents responded to within 8 mins	62.5%	75%
% Cat A Incidents responded to between 8 - 19 mins	37.5%	25%
% Cat A Incidents responded to in over 19 mins	0%	0%

Description of Target	Acute, Community & Mental Health				
Delayed Transfers: Improve the quality of life and independence of older people so that they can live at home wherever possible, by increasing by March 2006 the number of those supported intensively to live at home to 30% of the total being supported by social services at home.					
			Mental Health		
	Acute Trusts	Community Hospitals	Learning Disabilities	Mental Illness	Old Age Psychiatry
Week Ending 21/04/2005	0	0	2		0
Average Delays in Days	0	0	409.5		0
Reasons			Residential/ Nursing Home Unavailable – 2 (SS)		

Cancer: Maintain existing cancer waiting time standards and set local waiting time targets for 2003/04 and 2004/05 so that by the end of December 2005 there is a maximum of one month from diagnosis to treatment, and two months from urgent referral to treatment for all cancers.		
<ul style="list-style-type: none"> • GP to refer within 24 hours • Trust to see patient within 14 days 		
No. of cancer breaches (February 05) GP to refer within 24 hrs		0
No. of cancer breaches (February 05)		0
No. of patients waiting more than 31 days from Diagnosis to Treatment at County Durham & Darlington Acute – (December)		0

4 Comments & Recommendations from the PEC

PEC also received a verbal report on progress towards the March 05 trajectory for numbers of patient's waiting 6months for orthopaedic in patient treatment. This was proving very challenging for Health Community. It was agreed that orthopaedics should be top priority for application of Ten High Impact Changes (modernisation techniques) and Primary Care based Demand management in the coming year. Continued concern about Ambulance Performance and support for retrospective Audit of Category A calls.

5 Recommendations

Report is received for information.

4 Financial Implications

While all acute trusts have significantly over performed financially, these overspends are predominantly associated with non – elective activities. Careful adjustments to baselines 05/06 will be required to ensure that the PCT commissions sufficient elective activity to maintain performance on Access Targets.

7 Specific added value

PCT performance in respect to Accessible and Responsive Care is a key domain for Health Care Commissions assessment.

8 Evidence of Patient/Public Involvement

These Access reports are shared with local people through the regular Area Forums.

9 Staff Participation Process

Staff are kept informed of the PCT's Performance through monthly briefings.

10 References

**Melanie Fordham
Director of Commissioning &
Performance
29th April 2005**

**Tables prepared by:
Usha Jacob
Performance Manager**

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Item 6

Sedgefield Borough
Local Strategic Partnership



Mr J Turnbull
Head of Democratic Services
Chief Executive Dept
Sedgefield Borough Council

c/o Strategy & Regeneration
Sedgefield Borough Council
Council Offices
Spennymoor
DL16 6JQ

Telephone: 01388 816166 ext 4457
Fax: 01388 817251
Email: amulholland@sedgefield.gov.uk
Website: www.sedgefieldlsp.org.uk
Our Ref: R6/4/2
Your Ref:

This matter is being dealt with by: Angela Mulholland

Date: 12th April 2005

Dear John

Nominations to the LSP Partnership Board April 2005

You will be aware that the Annual General Meeting of the LSP Partnership Board is to take place on Wednesday 27th April 2005 at the County Durham Education Development Centre. In accordance with the Partnership Memorandum of Administration and Procedures all organisations represented on the Partnership Board are asked to confirm their nominees annually.

We therefore ask that you confirm your nominees to the Partnership Board for the coming year April 2005 – April 2006. Your confirmation should be returned no later than Monday 18th April. You can do this either by telephoning the above number or alternatively you can respond by email to amulholland@sedgefield.gov.uk

Your present representatives are:

- | | |
|---------------------------------------|--|
| 1. Area 1 Forum: Councillor A Smith | Alternate: Councillor Mrs AM Armstrong |
| 2. Area 2 Forum: Councillor A Hodgson | Alternate: Councillor G Morgan |
| 3. Area 3 Forum: Mr J Robinson, JP | Alternate: Councillor T Ward |
| 4. Area 4 Forum: Councillor M Stott | Alternate: Councillor H Robinson |
| 5. Area 5 Forum: Councillor M Dalton | Alternate: Councillor AM Fleming |

It is expected that organisations will nominate individuals to the Partnership Board for a minimum of three years to facilitate continuity in the management of the LSP.

The Board comprises representatives from the public, private, community and voluntary sectors. It is responsible for providing the strategic direction for the work of the Partnership and monitoring its performance. It will continue to oversee the development, supervision and delivery of the Borough Community Strategy, agreeing local initiatives and set priorities for tackling matters of strategic importance to the well being of the

Borough and its communities. The Board will agree the way resources are committed to achieve the Community Strategy and these local area initiatives. It is important therefore that Board representatives are able to speak and make decisions on behalf of the organisation or group that they represent.

Contributions to the Partnership from all sectors, and in particular, those from community representatives are recognised and valued by the Board who will promote community consultation and engagement that is inclusive, responsive and co-ordinated to determine the needs and aspirations of the residents and communities within the Borough.

The Board works closely with the six LSP Policy Groups and where necessary establish guidelines to assist them in their roles. It also promotes and gives publicity to the work of the LSP.

Composition of the Board

<u>Organisation</u>	<u>Number of Places</u>
Area Forums	5
Bishop Auckland College	1
Business Forum	3
Community Empowerment Network	12
County Durham and Darlington Fire & Rescue Service	1
County Durham Connexions Service	1
Durham Constabulary	1
Durham County Council	3
Durham Police Authority	1
Groundwork East Durham	1
Learning & Skills Council (Vacant)	1
Sedgefield Borough Council	2
Sedgefield Primary Care Group	3
Sedgefield District Local Councils' Committee	3
Total	38
Government Office for the North East (Observer Status)	1

Your co-operation in this matter would be greatly appreciated and should you require any further information, please do not hesitate to contact me.

Yours sincerely

LSP Team

Item 7

Minutes of the proceedings of the MEETING of the SPENNYMOOR ROAD SAFETY LOCAL WORKING PARTY held in the Council Chamber, Town Hall, Spennymoor on Thursday 12th May, 2005 at 6.30p.m.

PRESENT: Councillor A. Gray Chairman
Councillor Ms.S.Armstrong Spennymoor Town Council
Councillor Mrs.E.Maddison “ “ “
Councillor Mrs.C.Sproat Spennymoor Town Council and
Sedgefield Borough Council

Councillor Mrs.A.Armstrong Sedgefield Borough Council
Councillor A.Smith “ “ “

E.Brookes Co-opted Member

PC D.Southern Spennymoor Police
E.Croft Neighbourhood Watch

APOLOGIES:

- 71/04. **MINUTES.**
RESOLVED- That the Minutes of the Meeting held on 10th March, 2005 be approved and signed by the Chairman as a correct record.
- 72/04. **SCHOOL CROSSING – CARR LANE.**
Reference was made to Minute 66/04 and it was reported that the School Crossing Lady had dialogue with Durham County Council Highways Department.

RESOLVED- That this information be received and noted.
- 73/04. **PARKING OF VEHICLES ON PAVEMENT.**
Reference was made to Minute 64/04 and it was reported that the police had issued tickets.

RESOLVED- That this information be received and noted.
- 74/04. **ANNUAL GENERAL MEETING.**
Reference was made to Minute 67/04 and the Chairman read out a letter from Norman Vaulks of Sedgefield Borough Council (copy attached). The Town Council were contacted at the same time as the Borough Council and they have not yet responded.

RESOLVED- That this information be received and noted.

75/04. **KIRK MERRINGTON.**

Reference was made to Minute 65/04 and it was reported that the weight limit for lorries only comes into effect in the village of Kirk Merrington.

A concern was raised about reckless driving of some lorries through the village. The police commented that the situation was being monitored.

RESOLVED- That this information be received and noted.

76/04. **ACCIDENT STATISTICS.**

PC D.Southern gave a report on the Accident Statistics.

RESOLVED- That the information be received and PC D.Southern be thanked for the report and for his attendance.

77/04. **TUDHOE VILLAGE.**

Concern was raised about the speed of vehicles going into Tudhoe Village. PC Jamie Riley has monitored this situation.

RESOLVED- That this information be received and noted.

78/04. **EDEN ROAD/DRAKE STREET.**

Concern was raised about cars speeding down Eden Road onto Drake Street. There is no "give way" sign and there is potential for accidents.

PC D.Southern will discuss this matter at the Eden Residents Association meeting.

RESOLVED- That this information be received and noted.

79/04. **MOTOR BIKES.**

Concern was raised about the reckless riding of motor bikes. PC D.Southern has raised this concern at County Level. There have been 36 complaints since April. A team will be working in this area.

RESOLVED- That this information be received and noted.

80/04. **TRAFFIC CALMING ON CARR LANE.**

Concern was raised about the traffic calming on Carr Lane.

RESOLVED- That this information be received.

81/04.

TRAFFIC AT THE BOTTOM OF THE TOWN.

A comment was made that traffic was very well at the bottom of the town.

RESOLVED- That this information be received.

82/04.

DATE OF NEXT MEETING.

RESOLVED- That the date of the next meeting the Annual Meeting will be Thursday 14th July, 2005 at 6.30 p.m.

COUNCILLOR A.GRAY
CHAIRMAN

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